



Human Resource Management Certificate

A CERTIFICATE PROGRAM provides an opportunity for students with no previous college experience, for students who already hold a baccalaureate degree from an accredited college or university, and/or for learners who are working on an associate or baccalaureate degree to undertake a highly focused program of study intended to meet specific licensing/endorsement requirements or to develop specific skills, understandings, and attitudes that have direct application in the workplace. Students enrolled in these programs are required to take no fewer than 6 semester credits at Grand View University. Students may earn a certificate in another field/area of study other than their major or minor.

Requirements for the Certificate: 18 credits

The Human Resource Management Certificate is intended for individuals wishing to transition into human resource positions, seeking preparation for certification, or wishing to add to their ability to manage people.

Required Courses:

BSAD 375	Human Resource Management	3
BSAD 377	Staffing, Training, and Development	3
BSAD 407	Compensation and Benefits	3
BSAD 408	Employment Law and Labor Relations	3
BSAD/SOCS 410	Organizational Behavior	3
BSAD 432	Business Ethics and Professional Behavior	3

This information must be used in conjunction with the 2019-2020 Grand View University Catalog and does not reflect a student's official record of progress. Students are expected to use the Progress tool found on myView > GV Self Service when monitoring and planning coursework. Other available resources include: Course Planning Documents (found on myView under Academics) and the faculty and staff who work with academic requirements.