



Appeal of a Probation or Suspension Decision by the Faculty Committee on Academic Advising and Progression

Student Information

Name

Phone Number

Street Address

City

State

Zip

Student Signature _____ Date _____

Appeal Requirements

Appeals need to be submitted to the committee chairperson **no later than the week before** the start of the semester following notification of having been placed on probation or suspension. Please submit your appeal to : [name of chairperson and contact information]

1. Explain why you think you should not be on probation or suspended from Grand View. Elaborate on the special circumstances pertinent to your situation. Provide adequate information to help the committee members clearly understand your request for appeal. You may attach a letter to this form that completely explains your request.
2. Outline a plan of action that reflects changes in behavior and study habits to promote your academic success.

Recommended but not Required for the Appeal

3. Provide endorsements and recommendations from Grand View faculty and staff who support your appeal, for example your academic advisor, coaches, Residence Life personnel, or University administrators. These documents need to be signed and dated by the person providing the endorsement or recommendation and submitted with this form.
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Information added by the Chairperson after the appeal is received

Cumulative GPA _____

Number of semesters on Probation _____

Residence Life status _____

Copy of transcript