

## **Financial Aid Satisfactory Academic Progress Standards Appeal Document**

Financial Aid Satisfactory Academic Progress Standards are established to encourage students to successfully complete courses and progress satisfactorily toward program completion.

The Financial Aid Satisfactory Academic Appeal Document is used by students to reestablish aid eligibility through the documentation of their individual extenuating circumstances. **Students who have extenuating circumstances may appeal their financial aid probation one time.**

The appeal process is established to encourage you to:

1. Develop an understanding of Financial Aid Satisfactory Academic Progress Standards.
2. Review your current academic status, financial situation, and clarify goals.
3. Develop a working relationship with your advisor and other campus resource services and individuals important to the completion of your academic program.

**The Financial Aid Appeal Document requires that you:**

1. Review a copy of the Financial Aid Satisfactory Academic Progress Standards that were mailed to you or you can view the standards in the Financial Aid Handbook.
2. Indicate what circumstances prevented you from meeting the standards.
3. Indicate the steps planned to ensure future success.
4. Complete an Academic Plan for Graduation with an academic advisor signed by both parties.

Return the attached form and supporting documentation by **January 21, 2019** if you plan to attend **Spring 2019** and need financial aid.

This form and Academic Plan must be submitted to:

Grand View University  
Financial Aid Office  
1200 Grandview Avenue  
Des Moines, IA 50316-1599

Or by email to [finaidappeals@grandview.edu](mailto:finaidappeals@grandview.edu)

**Financial Aid Appeals must be received in the office by 4:30 pm on the deadline date of the term you wish to appeal for. Late appeals will be reviewed the next term.**

