

Financial Aid Satisfactory Academic Progress Standards Appeal Document

Financial Aid Satisfactory Academic Progress Standards are established to encourage students to successfully complete courses and progress satisfactorily toward program completion.

The Financial Aid Satisfactory Academic Appeal Document is used by students to reestablish aid eligibility through the documentation of their individual extenuating circumstances. **Students who have extenuating circumstances may appeal their financial aid probation one time.**

The appeal process is established to encourage you to:

1. Develop an understanding of Financial Aid Satisfactory Academic Progress Standards.
2. Review your current academic status, financial situation, and clarify goals.
3. Develop a working relationship with your advisor and other campus resource services and individuals important to the completion of your academic program.

The Financial Aid Appeal Document requires that you:

1. Review a copy of the Financial Aid Satisfactory Academic Progress Standards that were mailed to you or you can view the standards in the Financial Aid Handbook.
2. Indicate what circumstances prevented you from meeting the standards.
3. Indicate the steps planned to ensure future success.
4. Complete an Academic Plan for Graduation with an academic advisor signed by both parties.

Return the attached form and supporting documentation by **January 21, 2019** if you plan to attend **Fall 2018** and need financial aid.

This form and Academic Plan must be submitted to:

Grand View University
Financial Aid Office
1200 Grandview Avenue
Des Moines, IA 50316-1599

Or by email to finaidappeals@grandview.edu

Financial Aid Appeals must be received in the office by 4:30 pm on the deadline date of the term you wish to appeal for. Late appeals will be reviewed the next term.

FINANCIAL AID APPEAL

Last Name	First Name	Student ID#	Phone Number
Address	City	State	Zip

Please check off and attach requested documentation to this form:

1. Write below a detailed explanation of the **unusual or extenuating circumstances** that prevented you from meeting the minimum Financial Aid Satisfactory Academic Progress Standards. If you need additional space, attach an 8.5” x 11” sheet of paper.

2. Outline the positive steps you are taking to ensure future success in attaining your academic goals. If you are meeting with an academic advisor, tutor, or counselor on a regular basis, please indicate this.

3. Attach a copy of your Academic Plan signed by an Academic Advisor.

All of the information provided in this appeal is true. **I understand that appeals without sufficient documentation will be automatically denied.** All extenuating circumstances and documentation must be dated to reflect the time periods the student went on Financial Aid Warning and Probation.

Student Signature _____ Date _____