

Grand View University Verification Worksheet 2017-2018

Your 2017-18 FAFSA was selected for review in a process called "verification." We are required to compare the information you provided on your FAFSA with the information provided on this worksheet and other required documents. If there are differences between your FAFSA and documents provided, Grand View University will make the necessary corrections. Please complete this worksheet as soon as possible and provide all information accurately and completely. **Missing or incomplete information may result in delays to receiving your financial aid and/or loss of funding for certain types of aid. Please see Verification Guidelines for additional information about the Verification Review process.**

WHAT YOU SHOULD DO:

- ❖ Be sure to fill out sections A-D of this worksheet completely, including all Parent sections if you are a dependent student.
- ❖ If you (and/or your parent(s) if you are a dependent student) filed a 2015 tax return with the IRS and did NOT use the IRS Data Retrieval Tool on your FAFSA, you will need to do the following:
 - The IRS Data Retrieval Tool is not currently working and not expected to be fixed until October 2017. To fulfill verification requirements, you (and your parent(s) if you are dependent) must submit a **2015 IRS Tax Return Transcript** to our office. This form can be ordered at www.irs.gov or by calling 1-800-908-9946. You will need to provide your Social Security #, date of birth, and address on file with the IRS.
- ❖ Bring or send your signed, completed Verification Worksheet, IRS Tax Return Transcripts if needed, and any other required documents to:

Grand View University Financial Aid Office
1200 Grandview Ave.
Des Moines, IA 50316

Fax: 515-263-6191
Email: finaid@grandview.edu
Phone: 515-263-2820

A. Student Information

Last Name	First Name	M.I.
Address (include apt. #)	City	State Zip Code
Date of Birth	E-mail Address	Phone Number (include area code) Student ID #

B. Family Information

Please read the paragraph below to determine if you are considered a dependent or independent student. Check the appropriate box and list the family members in your household on the following page.

You are only considered to be an independent student IF you were born BEFORE January 01, 1994, OR are admitted into a degree BEYOND a Bachelor's degree, OR are married, OR have children for whom you supply MORE THAN ½ of their support, OR have other dependents who live with you AND receive MORE THAN ½ of their support from you, OR are an orphan/ward of the court OR are a veteran of the U. S. Armed Forces OR are currently serving on active duty in the U.S. Armed Forces for purposes other than training. Please contact the Financial Aid Office if you have any questions regarding these requirements or visit <https://studentaid.ed.gov/sa/fafsa/filling-out/dependency>.

- ☐ **Dependent Student:** On the following page, list the people in your parents' household, including: (a) yourself and your parent(s) (including stepparent) even if you don't live with your parents; (b) your parents' other children, even if they don't live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2017 through June 30, 2018, or (2) the children would be required to provide parental information when applying for federal student aid; and (c) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.
- ☐ **Independent Student:** On the following page, list the people in your household, including: (a) yourself, and your spouse if you have one; (b) your children, if you will provide more than half of their support from July 1, 2017 through June 30, 2018; and (c) any other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

Warning: Please read the following carefully, as filling this section out incorrectly could result in delays in processing.

List the names of all eligible household members below. Include the name of the college for any household member who is attending college at least half time between July 1, 2017 and June 30, 2018, and will be enrolled in a degree or certificate program. Dependent students: do not list a college for your parents. If you need more space, attach a separate page.

Full Name	DOB MM/DD/YY	Relationship	College (if applicable)
Student:		Self	Grand View University

C. Tax Forms and Additional Financial Information

❖ **All tax filers who did not use the IRS Data Retrieval Tool when filing or updating the FASFA must submit a copy of all 2015 federal income tax return transcripts.** To request your transcript please contact the IRS at 1-800-908-9946 or www.irs.gov.

❖ **Non-tax filers only: For those people who DID NOT AND ARE NOT REQUIRED to file a 2015 federal income tax return you must complete the following:**

1. Sign here to certify that you (or your parent(s) if applicable) did not and are not required to file a 2015 federal income tax return:

Student Signature: _____ Parent Signature: _____

2. **Submit copies all 2015 W-2's to the Financial Aid Office.**

3. List below your/your parent's employer(s) and any income received in 2015 in the box provided below.

☐ **You** ☐ **Your father (step)** ☐ **Your mother (step)**

Name of Employer	Student Amount	Parent Amount

❖ **Did you have Federal Work Study earnings from a job at Grand View University during the Spring 2015 or Fall 2015 semester?** ☐ **Yes** ☐ **No**

D. Signatures

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature (Dependent Students Only) Date