

## Chapter 31: VA Vocational Rehabilitation

### How to Use Chapter 31 Benefits at Grand View

The Vocational Rehabilitation and Employment (VR&E) Program is authorized by Congress under Title 38, Code of Federal Regulations, Chapter 31. It is sometimes referred to as the Chapter 31 program or VA Voc Rehab.

To use VA Voc Rehab at Grand View University, you must first meet with a VA VR&E counselor and be approved. You can find additional information here: <http://www.benefits.va.gov/vocrehab/index.asp>

Once approved for an educational program by your VA VR&E counselor and applied/accepted as a GV student, you will:

- Request that a Joint Services Transcript or CCAF Transcript be released to GV Admission to receive credit for military training completed, as appropriate- <https://jst.doded.mil/smart/signIn.do> or <http://www.airuniversity.af.mil/Barnes/CCAF/Display/Article/803247/>
- Work with a GV academic advisor to register for classes in your program of study
- Notify the GV School Certifying Official (SCO) for Chapter 31 any time your schedule changes after your initial certification for that term
- Follow any guidance provided by your VR&E counselor
- Pay for any fees not covered by the VA (they may expect you to pay the required meal plan out of your housing allowance, for example).

Your VR&E counselor will provide an authorization to Grand View University on your behalf..

The GV School Certifying Official will:

- Certify your registration to your VR&E counselor
- Notify Student Accounts that Voc Rehab will pay for your tuition

Student Accounts will:

- Set up your GV account to purchase books and supplies at the Grand View University Bookstore.
  - **Funds will be available generally 1 week prior to the start date of your classes.**
  - **Books and supplies need to be purchased by Noon on the first Friday of the term. If needs arise later in the semester, ask your VR&E counselor to notify GV if additional funds are approved.**
- Send a bill to your VR&E counselor

For more information, visit  
<http://www.benefits.va.gov/vocrehab/index.asp>  
Or contact your VR&E counselor

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